

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF BRAZORIA

The City of Brazoria convened in Regular meeting, June 8th, 2021 at 6:00 P.M. with the following to-wit:

Roger Shugart	Mayor
Bill Lott	Councilman Position #1
Gail Logsdon	Councilwoman Position #2
Gary Kersh	Mayor Pro-Tem
Frank Quinty Jr.	Councilman Position #4
Susan Parker	Councilwoman Position #5

City Personnel Present:

Mike Collard	City Manager
Glenna Makovy	AP/Payroll
Neal Longbotham	Police Chief
William James	City Judge
R.C. Stevenson	City Attorney

Others Present

Marcus Rabren	Fire Department
Duane Stahl	Fire Department
Tina Watts	Citizen
David White	Citizen
Rev. Larry Griggs	Invocation
Craig Kantel	Citizen
Sheila James	Business Owner
Irv Eddy	Citizen
Darrell Johnson	Citizen
Nick Irene	The Facts
Jo Conway	Library
Bobby Jo Newell	Citizen

A. Call to order Regular Meeting.

Mayor Shugart called the regular meeting to order at 6:00 P.M.

B. Invocation to be given by Reverend Larry Griggs of In God's Care Community Church.

Councilman Bill Lott led the pledge to the American and Texas Flags honored by all.

C. Consideration/Action to approve the minutes of the following meetings:

Motion was made by Mayor Pro-Tem Kersh to approve the minutes of the following meetings,

1. Regular Meeting, May 11, 2021
2. Workshop & Special Meeting, May 25, 2021

A second was made by Councilman Quinty, Motion carried unanimously

D. Citizens Communication.

No Comments

E. Consideration/Action to approve Ordinance #21-003 amending Ordinance #19-005 for reconnection fees and security deposits.

Mayor Pro-Tem Kersh explained that the changes were previously discussed in a prior meeting. City Manager Collard confirmed the changes were exactly as discussed. Councilwoman Logsdon wanted to make sure the citizens were properly notified of the changes.

Motion was made by Councilwoman Logsdon to approve Ordinance #21-003 amending Ordinance #19-005 for reconnection fees and security deposits. A second was made by Mayor Pro-Tem Kersh. Motion carried unanimously.

F. Consideration/Action to approve replacing AC unit in City Hall for no more than \$30,000.

Council had numerous questions as follows.

Councilwoman Parker asked how many quotes we currently had available; City Manager Collard said we are still in the process of obtaining quotes on 2 units. One 5 ton and one 2 ton.

Councilman Lott, having years of HVAC experience gave many suggestions on what the scope of work and needs of a commercial building entails. He also suggested a heat pump type unit, a 2 stage system, humidity concerns for paper records kept at City Hall.

Mayor Pro-Tem Kersh asked if current system was still under any warranty, he also had concerns about the dollar amount asked for when there were no bids to view. City Manager stated that obtaining bids has been difficult but is in progress and based on what he knows so far \$30,000 is a reasonable amount.

Councilwoman Logsdon stated that the council chambers also served other purposes and needed to have adequate AC coverage, also asked about conversion from gas to electric and the effects on the generator to run in case of power outage. City Manager Collard said it would be a small amount of pipe at a low cost to convert.

Councilman Quinty asked if the system bids would include heating, also suggested while we were upgrading/replacing that the duct work should also be replaced.

City Manager Collard answered many questions presented by council and voiced his concern that it would be detrimental if the current system fails and a quick decision has to be made. He stated that the current system is getting costly to maintain because of having to add Freon multiple times. The overall cost would, in the long run, be a good and necessary investment for the City of Brazoria. Councilman Lott offered his expertise and City Manager Collard said he would welcome that guidance on the scope of work.

Mayor Shugart suggested tabling a decision until bids can be obtained and a special meeting may be called before the next council meeting.

A motion was made by Councilwoman Parker to Take No Action on any decision until further bids can be obtained. A second was made by Mayor Pro-Tem Kersh. Motion carried unanimously.

G. Consideration/Action to discuss Budget Status for 2020/2021.

City Manager Collard said the information in the packet is for the Council review and further workshops will be necessary to iron out any questions they may have after reviewing the current Budget information provided.

Councilman Quinty asked why budget shows we are “in the hole” on certain items in the Utility Fund. City Manager Collard said this is normal and usual for that Fund. Supplemented by the General Fund. It is a budget that does not balance, what you see now is the actual expenses that is over the budgeted amount.

Mayor Pro-Tem Kersh suggested looking into selling the gas distribution system and to get the meter readings corrected.

City Manager Collard explained that the meters work, but not sending signals properly. The City is working closely with our provider to fix these types of problems. Meters that do not “turn” or have 0 usage readings are being replaced. Collard asked Council to send any questions they have on the Budget to the City Manager, so that he may have the time to properly research the answers to have ready to present at the next meeting on the Budget.

Councilwoman Parker asked if we needed to allocate more funds to meter repairs in the next budget. A motion to table the discussion of the Budget Status for 2020/2021 for further a future meeting was made by Councilwoman Parker. Second by Mayor Pro-Tem Kersh. All in favor. Item will be tabled.

H. Consideration/Action to approve Local Intel Website link.

City Manager Collard explained that the current contract was for 12 months free service after which time the service will be \$2900.00 per month. He wanted Council to be aware before continuing the service at that price. Mayor Pro-Tem Kersh expressed that the cost is not justified when more pressing matters are at hand like a new AC. City Manager handed the contract to the City Attorney Stevenson to find out how we get out of the contract. A motion was made by Mayor Pro-Tem Kersh not to renew/cancel Local Intel Website link. Second by Councilman Quinty. Motion passed unanimously.

I. Consideration/Action to discuss Capital Improvement Plan.

Mayor Pro-Tem Kersh said he had no problems with anything on the list provided in the Council Packet. He also stated that the Council should rely on the guidance of City Manager Collard in this matter and Grants should help cover some costs associated with items on the list. Councilman Quinty asked if the list was in order of priority. Mayor Pro-Tem Kersh said no particular order. City Manager Collard will continue to bring more refined lists to Council to keep them informed of progress. A motion was made by Councilwoman Parker to take no action. Second by Mayor Pro-Tem Kersh. All in favor. No further action was required.

J. Review of bills paid in May 2021.

No questions or comments from Council. No action was required.

K. City Department Head Report.

Court Department - Judge James explained report in packet. The court is busy and is averaging \$10,000 above normal.

Police Department – Police Chief Longbotham explained report in packet. Councilwoman Logsdon praised the Police Department about a great report she received from a citizen.

Fire Department – Fire Chief Stahl reported that they have 5 new members currently taking training.
BWA – No report. No representative available.

Brazoria Library – Ms. Conway reported that the summer reading program is off and running. They are still having problems with the roof leak, but are on top of it.

City Secretary – ETC Marketing current balance on the \$247,230.57 bill from the winter freeze is now \$35,693.44. Payments are being made as we collect the funds from customers.

L. City Managers Report.

Written report in packet was explained by City Manager Collard. Notable in the report was the following: BWA rate increase of \$0.08 per 1000 gal. will go into effect October 1, 2021. Grant for generator for Police Department. Current Grants being obtained and where we are in the process. Road work currently being done is a shortened list from last year, but will be expanded next year. Currently heavy rains caused a manhole cave in that is being assessed for the best way to repair. BWA is disinfecting the water system, a communication was sent to citizens, and differences in water pressure, smell, taste and color should be expected. City workers will be flushing lines to accelerate the process. City workers have completed TCEQ and BWA required training. City is working on a game plan to enforce the Ordinance on grease traps.

M. Reports from Mayor, Council, and City Attorney.

Mayor Shugart – He is happy about the grants and the City’s progress on obtaining them.

Councilman Lott – he is excited to serve the town that has given him so much and he has a lot to learn.

Councilwoman Logsdon – City is moving in the right direction and making progress. She appreciates the City Managers efforts. She felt very proud of the good reports from the Police Dept. and Fire Dept.

Mayor Pro-Tem Kersh – Concerned about the burnt out building on Hwy 36 and what legal guidance says about the Cities responsibility should be to take care of the matter. He also thanked Marcus Rabren for his years of service to the City of Brazoria. He reminded everyone of the Lions Club Celebrate America coming up and to donate. He reminded Council that they need to do what is right for the citizens and the City of Brazoria.

Councilman Quinty – Stated he will miss working with Marcus Rabren on Council. He also appreciates all the hard work done by the City Manager Collard.

Councilwoman Parker – Gave thanks to the Police Department and Fire Department.

Mayor Shugart adjourned Regular Meeting and called to order Executive session at 730 P.M.

N. CLOSED EXECUTIVE SESSION: IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SUBCHAPTER D, SECTION 551-071.

1. Consult with Attorney on possible Litigation.

Mayor Shugart reconvened Regular session at 7:50 p.m.

O. Consideration/Action to take any action needed from the executive session.

A motion was made by Mayor Pro-Tem Kersh to take no action at this time. Second by Councilman Quinty. All in favor.

P. Adjourn Regular Meeting.

Mayor Shugart adjourned the Regular Meeting at 7:59 P.M.

Roger Shugart, Mayor

ATTEST:

Sheila Williams, City Secretary